

September Minutes of Oratia Ratepayers and Residents

Date: September 11, 2012

Attending: Neil Henderson (arrives 8:00pm leaves 9:15) Debbie Hall, Jo Hall, Gary Henderson , Penny Sparks, Jean Van Polanpetell (arrives 7:42pm left Jean 9:01) Paulette Tinsley, Jane Binsley

Guests: Diane Loe and Vicki Moffat representing Oratia Playgroup

Apologies: Robin Kewell, Natalie Spear, Dave Smith

Previous Minutes Accepted : Gary Henderson and Debbie Hall

Welcome to our new members - Welcome and thank you to our new members. Gillian Kranzich who will be handling the books. She's a chartered accountant who runs her own business B.O.S. (Back office systems) on Shaw road , Sue and Paul Dell , and Peter and Denise Wingate .

Matters arising from previous minutes.

- Dave Smith took down the trees as discussed and it is letting more light into playgroup.
- Neil Henderson said Transport has allocated \$330,000 funding for Waitakere, it will possibly go to a Glen Eden park and ride but opportunity to make a submission.
- Trestle Tables quotes are with Paulette to apply for funding.
- Heating submission is with TTCF and will be reviewed this month - Penny Sparks
- Rochelle is doing the reconciliation to be sent to TTCF for Kitchen in Settlers Hall - Penny Sparks
- Gary has completed and submitted reconciliation for cleaning of Hall ceiling - Gary Henderson

Matters Arising

Playgroup Softfall

- Playgroup has \$30,000 from a TTCF grant and it's own fundraising. The TTCF funding needs to be used by December. Vicki to check date - does it needs to START in December. It Interlocks and it can be shifted. 1/3 of the cost is in the installation. Gary and Penny are having a meeting with Richard Mann to ascertain the future layout plans of domain and the playground as part of this. Vicky to supply letter to Gary regarding move-ability of soft fall. The Oratia R&R support the playgroup putting in the softfall but the layout and location of the playground is still to be decided. Gary moves that we accept the preamble and action. (moved Gary Henderson, Jo hall)
- Correspondence painting of the Hall roof. Going with a grey colour similar to Catlina look. Get recommendation from Resene. And met with Gary

- **Correspondence** : Accept correspondence (Gary 1st Debbie 2nd)
- Correspondence to send: Gary read final draft of letter regarding the lack of consultation regarding the bathroom in Settlers hall and requesting an annual programme of works in the future so we can improve communication and process between council and R&R. (Accepted Jane , Debbie)
- Lactic Turkey race – decision pending
- Jeanine Mcmillian Dyer sent letter regarding damage to walls in the new bathroom walls in the Settlers Hall. This has been rectified.
- From Council - Northwest planning - R&R received survey about what projects have been initiated re: Heritage Area Act. Sustainable neighborhoods groups. Neil to send information on our local environmental groups.
- Email requesting curtains from Robin. Offered for the Settlers Film Club to support. Paulette Tinsley to Action
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Treasury Report

Gillians Details: Gillian's company is Back Office Systems. Her details are available on her website. www.bos.org.nz Debbie to contact Gillian to work out a system to keep track of the Hall hire and rents. Also will Gillian send invoices out for the Apple advertisers on regular invoices? Jo Hall to get in touch with Gillian with her list of advertisers.

Gillian can we get an invoice summary and accounts receivables report please. We are unsure what invoices have gone out and what's been paid. Gillian Kranzich and Debbie Hall to talk re a summary of accounts for last 18months. Debbie to double check who has been invoiced.

· **Communications: The Apple and the Website:**

Website make changes to 3 column layout with Residents and Ratepayers on the left to separate out Ratepayers from general local interest. Take out News tab possibly. Take out label uncategorised. The Apple has been successful in attracting new members and a new bookkeeper.

General Business

As of July 1 The cost of the Leases for the buildings to the Ratepayers is going up 3% - Neil Henderson

Next meeting: Tuesday 9th October 7:30