

THE CONSTITUTION OF THE ORATIA DISTRICT RATEPAYERS' AND RESIDENTS' ASSOCIATION INCORPORATED.

This is an unofficial rendition of the constitution which copies the wording of the original constitution adopted in 1952 and incorporates the alterations made in 1989, 1991 and 2012.

1. TITLE

The name of the Association shall be "THE ORATIA DISTRICT RATEPAYERS' AND RESIDENTS' ASSOCIATION INCORPORATED." The district shall be that Area generally bounded by Glen Eden in the East, Sunnyvale Ratepayers' Association Boundary in the North, Waipera Riding Boundary in the North-west and Auckland City Water-shed Boundary in the South.

2. OBJECTS

The objects of the Association shall be:

1. To encourage and organise combined efforts to achieve the objects hereinafter set forth.

2. To co-operate with the Waitemata County Council in looking after the affairs of the District and to secure the maximum fair expenditure of the General Rates levied by the County Council within the District for the benefit of ratepayers, residents and visitors.

3. To pursue any activities which aim at improving or preserving the social, sporting, safety, beauty or any other utilities or amenities of the District.

4. To co-operate with any organisation in achieving any of the objects of THE ORATIA DISTRICT RATEPAYERS' AND RESIDENTS' ASSOCIATION INCORPORATED.

3. MEMBERSHIP

1. Any property owner and his wife (or her husband) and any resident are eligible for membership. A resident to qualify for voting status must have been a resident of the District for at least three months prior to a meeting.

2. The Committee have power to elect any other person to the Association.

3. Honorary Members may be elected by the Association by any annual or general meeting except that they will not have power to vote.

4. Life Membership. At any general meeting life members may be elected by a unanimous resolution of members present. Life members shall have all members' privileges, but after election be exempt from payment of any subscription.

5. Resignation of Members

(a) Any member may resign at any time by giving the Secretary notice in writing of his or her intention so to resign and upon the acceptance of such resignation as aforesaid, the person resigning shall automatically cease to be the holder of any office upon the Executive or other committee of the Association.

(b) Any member shall be deemed to have resigned who is not financial thirty days after the close of the Annual General Meeting.

4. COMMON SEAL

The common seal of the Association shall be in the custody of the Honorary secretary treasurer, and shall not be affixed to any document except pursuant to a resolution of the committee and in the presence of the president or immediate past president and the secretary who shall sign their names to such a document.

5. ANNUAL MEETING

The annual meeting shall be held during the month of May in each year to receipt the report and financial statement, elect officers and transact general business. The financial year shall end on 31st March. Notice of such Annual meeting shall be sent by post to all members entitled to vote at least seven days prior to the date fixed for the meeting, and by advertisement in a newspaper or newspapers circulating in the district.

6. General Meetings shall be held at such times as may be fixed at the Annual Meeting or by requisition in writing addressed to the Secretary by the Chairman or by seven (7) financial members of the Association. Such requisition to state the reason for the calling of the meeting and the business to be transacted thereat. Fourteen days notice to be given. Secretary to notify members either in writing or by public notice not less than seven (7) clear days before the day of the meeting.

7. SUBSCRIPTION

Subscription shall be Two shillings and Six pence (2/6d.) per member per annum or any other amount decided upon by a majority at any annual general meeting.

8. OFFICERS

Executive Committee shall consist of eight - eleven (8 -11) members.

A President

A Vice President

A Secretary

A Treasurer

Office of the president shall be elected by financial members at Annual General Meeting. Other office holders to be elected by incoming committee. Should more nominations be received than no. vacancies, then a ballot shall be taken.

9. QUORUM

At any committee meeting a quorum shall consist of four (4) committee members.

At any Ratepayers and Residents Association meeting a quorum shall consist of twenty (20) members.

10. POWERS OF COMMITTEE

The Executive Committee shall have power to fill any vacancy which may occur on the Committee until the next general meeting and generally shall control and

manage the income expenditure and affairs of the Association. The committee may enter into such negotiations contracts and agreements in the name of and on behalf of the association as it may consider expedient. A committee member shall be deemed to have resigned from the committee should he absent himself from any two consecutive meetings without an excuse satisfactory to the committee.

11. VOTING

At annual general meetings each member shall be entitled to one vote on every motion; such vote to be exercised in person. Members who are not financial on the date of the meeting are not entitled to vote or to be nominated for office. Voting shall be by show of hands or by ballot if the Chairman shall so decide or five members so demand.

12. HONORARY SECRETARY DUTIES

It shall be the duty of the honorary secretary:

1. To keep a true record of the proceedings of all meetings (including Committee Meetings) of the Association and to give effect to all resolutions passed at such meetings.
2. To have custody, along with the treasurer, of all books, records and reports connected with the business of the Association and when necessary bring matters before such meetings as may properly deal with them.
3. To conduct the correspondence of the Association and its committee under its direction.
4. To notify members as to the time and place of all meetings called by the chairman or any six members at least seven days before such meetings.

5. In the case of inability to attend any meetings to cause the necessary books and papers to be conveyed to the place of the meeting and give due notice to the Chairman.

12A. TREASURER'S DUTIES

1. To collect and receive all moneys due to the Association and pay all accounts contracted by it when passed for payment at any general or committee meeting of the Association and keep a correct account of all transactions in books provided for the purpose.

2. To have custody of all funds and keep account of same in such a manner as will at any time clearly show the true financial position of the Association.

3. To pay all moneys collected by him as soon as is practicable and without deduction into the account of the Association at such bank or banks as may from time to time be determined at an annual general meeting.

4. To submit every year to the annual general meeting of the Association a statement of accounts and balance sheet showing the financial position of the Association at the close of the financial year.

13. BANK WITHDRAWALS

All bank withdrawals shall be signed by the president or a vice president and the secretary-treasurer or as may be determined from time to time by the Association.

14. AUDIT OR REVIEW

A person qualified to audit or review the financial statement may be elected each year by the Committee.

15. WINDING UP

In the event of the winding up of or dissolution of the Association any surplus assets of the Association shall be transferred by resolution to an existing organisation which has as its objects;

The purpose of advertising, beautifying or developing the Oratia or Waitakere district so as to attract trade, tourists, visitors or population or to create, increase, expand or develop amenities for the general public, provided that no part of the income or other funds of that organisation is used or may become available to be used for any other purpose, not being a charitable purpose; or

To any other organisation established exclusively for charitable purposes and not carried on for the private pecuniary profit of any individual.

16. CHAIRMAN

The president of the association shall be chairman of every meeting at which he shall be present. In his absence the vice-president shall preside. Should neither the president or [any of sic.] the vice president be present the Chairman shall by resolution be elected from those present. At every meeting the Chairman shall have a deliberative and a casting vote.

17. ALTERATION OF THE CONSTITUTION

No alteration to this constitution shall be made except at an Annual General Meeting and notice of such alteration shall be given to the Honorary Secretary in writing prior to the meeting.

Rule 15 of the Constitution may only be altered with the prior consent of the Inland revenue department.

Any alterations or additions made to the Constitution pursuant to this clause shall not alter the objects of the association as cited in clause two of the Constitution.

18. INTERPRETATION

In the event of dispute, these rules and constitution will be interpreted by the committee and their decision shall be final.