**Oratia District & Ratepayers and Residents and Association Inc**

Committee **DRAFT** Meeting Minutes

Small Hall

569 West Coast Rd

Oratia

**Date : April , 2013 (2nd Tuesday of the Month) 7:30 - 9:30 pm**

**Attending:** Committee: Gary Henderson , Penny Sparks, Jo Hall, Debbie Hall, Dave Smith, Jean VanPolanpetel (leaves 9:05)

**Apologies:** Jane Binsley, Robin Kewell

**Previous Minutes: Amendment** Jo was absent (accepted:Gary H. , 2nd Debbie Hall)

* **Matters Arising:**
* Jane and Penny Spoke at Draft annual plan submission and were well received. Write up from Bobbie Carol in Village Voice.
* Yes ,we can change Oratia R&R fees subscriptions which can be done at AGM
* APPLE: Insert in Apple about Unitary Plan and will put up signs at dairy.
* **Unitary Plan Insert:** Gary is to write an article in Apple about signs in Unitary Plan. Asking peoples thoughts on Unitary Plan issues so Oratia R&R has clear idea of local issues. And also people should make your own submission to council.
* New Members : Sonia and James Martinez Campos of Shaw Rd.

**Correspondence** (Correspondence and Financial Recieved - Gary 1st. Jean 2nd)

* As per Agenda.
* Matters from Anne Endt: Good Input. We will represent these views to Claire at the Council, when we are in the design phase of the project.
* Unitary Plan meetings. 4 meetings that are local.
* Note from Playgroup. Lip of concrete dangerous. Debbie to talk to Paul about fixing it. Debbie Hall
* Scouts Storage. Looking to store their big stuff. Ideas: Possibly under big hall. Will meet with Gary. Nothing flammable to be put in storage under big hall. Possibly a shout out on the website if anyone has an empty shed. Gary will look at it after meeting with Kevin.
* Waitakere Combined Resident and Ratepayers. 16 April. Speech on Unitary Plan. Penny to attend.

**FINANCIAL REPORTS**

* Financial report from Gillian presented. ($1080 For April income will appear in March as deposited on last day - Debbie. .)
* Debbie , Gary and Penny to meet with Gillian re invoicing processes. Can we get the PandL as 12 monthly report

**NO LOCAL BOARD UPDATE - Neil is away.** But from the local board minutes the Parrs Park playground is getting a massive upgrade with an Oratia Design flavour, with orchard trees and water weirs . The design is up on the website and is approved.

**APPLE AND ORATIA WEBSITE**

Autumn issue is on it's way.

Due on April 17. Delivery 20-21 April

 Jo organising Delivery.

**Website**:

Apple due out for Autumn. May issue.

Unitary Plan feedback form on the website. Gary will put up on website and local spots like dairy.

Reduce size of photos on website. Penny

 **THE HALLS**

Debbie resigned as Halls Manager. Thank you Debbie for your commitment. Gary to write Job description with honorarium. And Advertise in Apple.

No contact from email Janna Gilligan. No Hall review. Penny to ring. Follow up. (Janna Gilligan is leaving - Brya Taylor new contact)

**HEATING:**

Costs

Settlers Hall = Electrician $3136 +Devi Heating $5238.25 = Totl $8374.25

Church Hall = Electrician $2147 + Heaters $ 3453 = $5590

 (please see the work in progress list for costs and link)

(Devi or Enersave) Information on Radiant heat and the product here <http://www.enersave.co.nz/products/ceiling___wall_heating/ceiling_heating/energostrip>

Motion: We engage Lawrence Electrical to install the heaters in both Small and Settlers hall. Conditional upon Checking the quote for accuracy and types of heaters and also need to check that the coin box can be adjusted.Can we adjust price or time eg 1/2 time for same price for box. . Need done before AGM. (Gary and Debbie all in favour)

**CURTAINS:** Dave to get some curtain samples on appro.

**RANCH SLIDERS:** Ranch Sliders have broken wheels. Gary

**MEMBERSHIP:** Bouncy email addresses.. Gary and Penny to discuss.

**AGM :** Jean away for next meeting and AGM overseas. Happy to be put forward on committee next year. Need 8 up to 11 people for committee. Gary, Penny, Jo, Debbie, Dave.

**Close 9:29**

**Next Meeting: 2nd Tuesday of the month 14 May 2013**

*The objects of the Association are to co-operate with the council in looking after the affairs of the District and to secure the maximum fair expenditure of the General Rates levied by the Council within the District for the benefit of ratepayers, residents and visitors; and to pursue any activities which aim at improving or preserving the social, sporting, safety, beauty, or any other utilities or amenities of the District.*