**Oratia District & Ratepayers and Residents and Association Inc**

Committee **DRAFT** Meeting Minutes

Small Hall

569 West Coast Rd

Oratia

**Date : December 10 2013(2nd Tuesday of the Month) 7:40 - 9:30 pm**

**Attending:** Gary Henderson , Penny Sparks , Dave Smith, Jo Hall, Jean van Polanen Petel,

**Apologies:** (Accepted: Gary, Jean) Debbie Hall and Anastasia , Jane Binsley

**Minutes:** Accepted as True and Correct (Dave,Jo)

**Matters Arising from the Minutes**

* Catch up with Anne Marie Endt about putting poems on the website - Gary
* Contact local board regarding representation at R&R meetings- Gary
* Unitary plan – Submissions due Feb. We will encourage members via email to check Unitary Plan. And R&R to consider a submission in relation to domain.
* R&R Xmas BBQ - 204 Parker Rd bring a plate. Salad and Dessert and Drinks. Jean maybe not. 6:00 Reminder invite RSVP to D ebbie Hall

Correspondence Received: **As per Agenda**

* Gary to send email to Scouts with details re the council.
* Could School use the hall. For emergency evacuation. – Get a key for school office to hold themselves. Yes. All in favour . Carried. (5 of 5)
* Reply to letter Flight path not an issue at this time. Gary.
* Coffee Machine Electricity – per cup price – Gary to reply
* Hall noise and school issue - - Our Security guard contained the party when the school alarm went off. Gary has replied.
* Signage – Request Oratia Gateway Signage from Local Board in line with Oratia Masterplan as per last months committee decision– Penny Still to do.
* Playgroup insurance – information required from Council about buildings –Gary has followed up

**Combined R&R**

* Hillary trail lactic turkey – put the issue out to members to seek input and opinions. Committee was divided.

**Hall**

* Mops – Mop lady coming in. To advise on best mop - Penny
* Cleaning Audit –Price check. What they do, How often, costs thoroughness. – Audrey and Dave
* Pricing for Halls - Audit Still continuing. - Dave
* Dave updated hall contact phone number on sign.
* Council has updated the halls descriptions and details on the Council website - Penny
* Interior Small Hall Maintenance needed: Note paint pulled off in small hall. Regular inspections after for paint coming off. Jo to put wire up for mounting decorations. - Jo
* R&R to create maintenance Report for halls needed in New Year.

**Finance -( Received Jo /Jean)**

Gary to seek clarity on the GST number - Gary

**General Discussion - Local Topics.**

Rainforest Express – when will it be up and running. Status. - Gary

Gateway – signage will address local board. - Penny

Halls and Marae Fund – Raised - it has gone missing in the new Auckland Council structure - Penny

Foothills – Economic development is in the Local Board minutes as a project for our area. - FYI

Funding – Discretionary (feb) and heritage fund (march) identify any needs for the building/ group. \_ Penny

Auckland Transport – Matrix re consultation. – we are happy. All in favour. (5 of 5)

**Apple**

Apple has been published.

Packing Shed Is under new management . Give them our support – local. - Jo.

**Correspondence: Received (Jean Dave) as per Agenda**

Gary flagging that he may be travelling next year and might step down as President . And we may need some new committee members.

**Merry Christams Everyone**

**Next Meeting: Feb 11 2nd Tuesday of the week: 7:30-9:30**