**Oratia R&R Agenda/ Minutes in blue–**

**Date:** Tuesday April 14, 2015 , 7:30 – 9:00 Small Hall

**Attending:**  Robin Kewell, Jane Binsley, Jo Hall, Dave Smith

**Apologies:** Greg Presland, Jean van Polanen Petel, Jo Hall

1. **Minutes Confirmed: (Jo Robin)**
2. **Correspondence: -** Verbal discussion 
   * 1. **Motion: Ask the Local Board Chair to follow up Jo’s question for a geographical budget breakdown by suburb for Waitakere Ranges. Dave. (Jo, Robin)**
     2. **Burnt House – Jo.** Council hands tied private property.
3. **Local Board Update**
   1. Email from Greg: Septic funding and Halls fund on it’s way
   2. Artwork Telephone Exchange Mural West Coast Road – Status: still proceeding. Council will be in touch with options.
   3. Rural bus shelters – Confirmed with Greg we do not want them removed or updated as part of maintenance without consultation.
4. **Financials:**

* Banking Signatories – J.H. & P.S. – complete (Received Jane, Dave)
* Cash Report
* TTCF Fund was successful. Thanks to TTCF Funding for Funds Operational and for Recovering Seat Cushions. It’s Gratefully received.
* Septic refund and Halls fund coming.

1. **Halls**

**Work In Progress**

* 1. Cushion Recovering – upholsterer site visit this week, proceeding P.S.
  2. Proceed Legs on Chairs in Small Hall and cost for window restoration. (J.B)
  3. Gates: Front Recycling Alley (Robin to Paint Grey) – received in P.S. garage, Bill to install. Double Gates Small Hall – In progress PS.
  4. Padded Chairs for Settler’s Hall - Sourcing/costing - R.K. (To Email options)
  5. Front of Settlers’ Hall / Entrance project. – Concept stage – Possibly discuss @ AGM – Costs for Park Bench here.– Status: Hold.
  6. Brief (Penny) – And Robin and Penny to get architects price for two separate jobs for front of Hall and Side Exterior.
  7. Council Exterior maintenance team. They committed to some maintenance of deck plank replacement and washing small hall and cleaning gutters. Looking for key for mysterious outside cupboard toilet. New assessment soon and they believe we should be scheduled for a paint. – Council.
  8. Small Hall Sign – Underway with Matt – P.S.
  9. Cleaner Audit - (Received list of activities.) – (Penny to Email Jo Hall) J.H.

1. **Communications:** Apple Autumn Delivered. (Jane sending Penny Chart with new Autumn invoices.) Penny to chase up Gillian for Plan and Print $270 ish and Janes’ Mussells.
2. **Events:**

**AGM –** 12 May Date. 7:30 Confirming with Audrey - Small Hall

* **Presidents Report** (Gary) Dave Smith
* **Need to Advertise it.** A5 flyer. (Robin )
* **Email the board the 12 may invite board for AGM** (dave)
* **Robin to do AGM sign Settlers Hall**
* **Heritage Architect (Robin)**
* **Food (Jane)**
* **Wine (Jo)**
* **School Newsletter (Jane)**
* **Print out copies of Audited Accounts and Last Minutes (Penny)**

**Apple Pickers Ball –** Had First Meeting, Shortlist date (end of June?\_ and bands. Sign Concept to discuss. Next Step confirm next meeting. Penny to Email for next meeting.

1. **General Business:**

**Discuss budget and priorities goals for year –spending, draft budget:**

Heritage Apple Sign Restoration – Motion: Proceed with Blomfield Sign proposal.

That we engage Sign Writing Artist Direct / with Blomfield Signs as per quotation A. **All in favour (Carried)**

Halls - Verandah? Façade? Architect? Oratia Entrance Signs? Chairs? Other?

1. **Council: (Consultations, funding opportunities, local politics discussion)**

* Waste Minimisation fund on
* Council’s performance report. Current financial year. Named priorities/ New Priorities.